

# Borough of Kenilworth Department of Police



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John Zimmerman  
Chief of Police

## **Firearms Permits and Registration**

The firearms application process is now electronic and applicant driven. Please follow the below instructions for firearms ID cards and or handgun permits.

### **FARS Application Procedures for Applicants**

**Step 1:** visit this website. You MUST enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

**Step 2:** When you log on, you must enter the Kenilworth Police Department's ORI #: **NJ0200800**

**Step 3:** Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

When deciding how many permits you would like to get, remember:

- a. ONE Permit is required for each handgun you wish to purchase (each permit is \$2)
- b. You can only purchase 1 handgun in a 30 day period
- c. Permits are good for up to 180 days (with renewal after 90 days)
- d. If you decide you want another handgun permit after submitting your application, you will need to apply again.

**Step 4:** You will need to submit payment at the **Kenilworth Police Department** when application is submitted for your permits and, if applicable, the Firearms ID card. Permits to Purchase handguns are \$2 for each permit, and \$5 for initial ID card. (No charge for replacement ID cards, ie change of address, name change, mutilated card)

\*You will be receiving automated email updates throughout this new process.

\*Once your application is complete, a KPD representative will contact you to retrieve your FID card and/or pistol purchase permit documents.

**\*Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.**

\* Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references. **If you need to change reference info call KPD at (908) 276-1700 ask for Lt Sims**